

# MODEL STATE TIMELINE

3/31/17

Please note that these timelines are suggestions that will prepare States for full compliance in SY 2018–2019. While States can make annual determinations of significant disproportionality anytime during SY 2018–2019, for purposes of this Model Timeline, we are assuming States make annual determinations between March 2019 and May 2019. States are not required to follow these timelines. Each State has its own unique circumstances, and these timelines are just a way to outline the different streams of work that States should consider as they implement the new rule.

TASKS	DATES	CONSIDERATIONS
<b>Understanding the New Regulations</b>		
Review new regulations and guidance	Feb 2017 to April 2017	Visit: <a href="https://www.osepideastthatwork.org/osep-meeting/significant-disproportionality">https://www.osepideastthatwork.org/osep-meeting/significant-disproportionality</a>
Submit questions on the regulations to the Department	April 2017 to June 2017	Submit to <a href="mailto:SignificantDisproportionalityRule@ed.gov">SignificantDisproportionalityRule@ed.gov</a>
Inform LEAs of relevant changes related to these new regulations	April 2017 to July 2017	States should consider the amount of assistance LEAs may need to identify factors contributing to significant disproportionality, implement comprehensive CEIS, track funds and students, and report data.
<b>Set State Definition of Significant Disproportionality</b>		
Review and analyze state significant disproportionality data to inform stakeholder discussions.	April 2017 to June 2017	States using contractors may need to consider the timelines associated with their procurement processes.
Meet with stakeholders, including State Advisory Panels (SAPs), to develop risk ratio thresholds, minimum cell and n-sizes, standards for reasonable progress, if applicable and the rationales for each. In addition, determine the number of years of data to be used, if applicable.	June 2017 to October 2017	States should consider how many stakeholder meetings they may need to convene, whether they may need to use video conferencing, and which relevant stakeholders, in addition to SAP members, they should seek advice from when setting these standards.

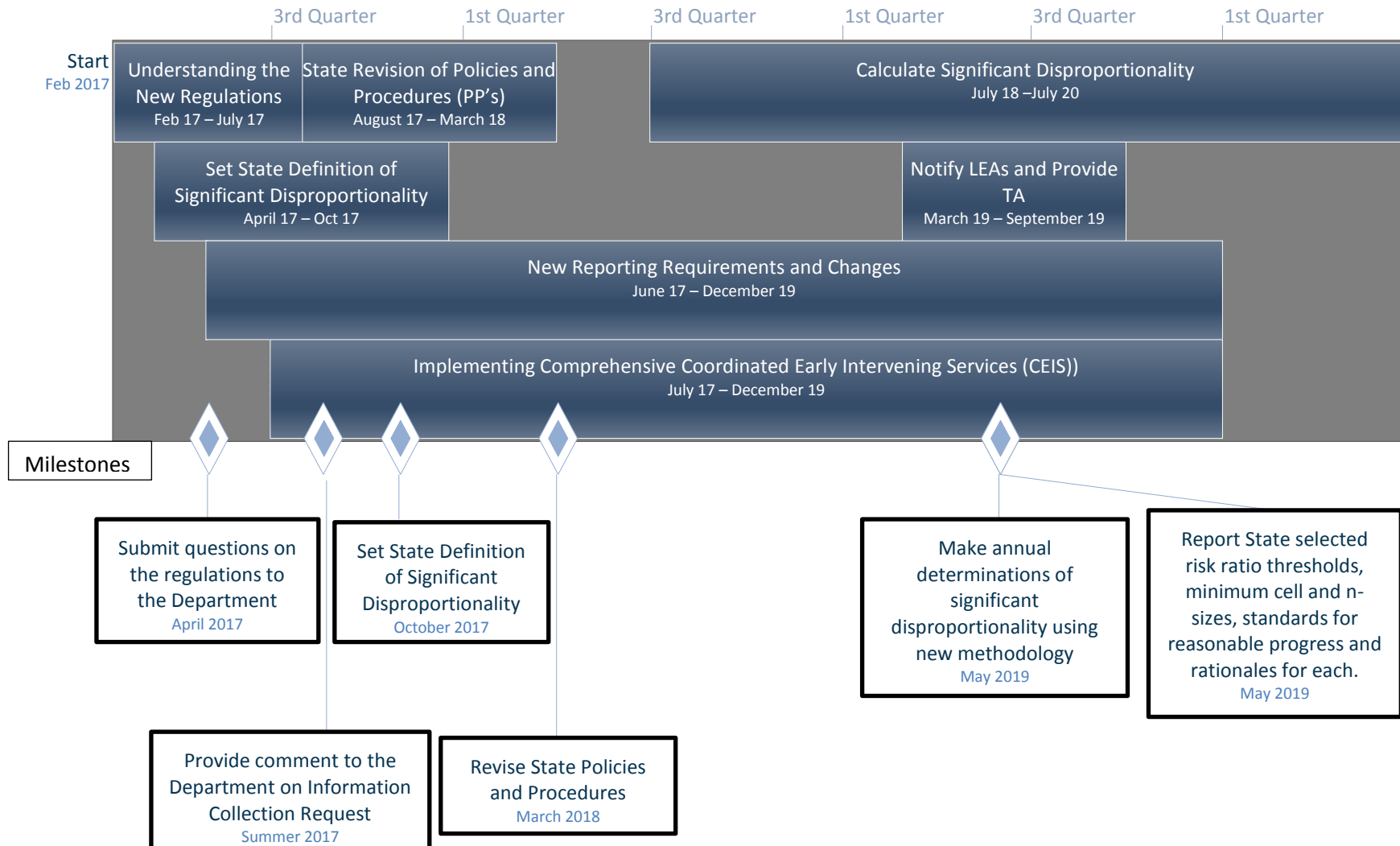
TASKS	DATES	CONSIDERATIONS
<b>State Revision of Policies and Procedures (PPs)</b>		
Review and draft revisions of State PP's necessary to comply with the new regulations.	August 2017 to December 2017	Obtain input from SAP's and other stakeholders on these changes.
If State PPs are amended to comply with the new regulations, conduct public hearings, provide adequate notice of the hearings, and afford an opportunity for comment from the general public, including individuals with disabilities and parents of children with disabilities	January 2018 to March 2018	
<b>Calculate Significant Disproportionality</b>		
Gather necessary data and develop and implement tool to calculate risk ratios.	July 2018 to November 2018	May want to seek input from the OSEP IDEA Data Center. States using contractors may need to consider the timelines associated with their procurement processes.
Calculate risk ratios [or alternate risk ratios, if applicable] for LEAs	December 2018 to March 2019	May want to seek input from the OSEP IDEA Data Center. States using contractors may need to consider the timelines associated with their procurement processes.
Make annual determinations of significant disproportionality using new methodology	March 2019 to May 2019	May want to seek input from the OSEP IDEA Data Center. States using contractors may need to consider the timelines associated with their procurement processes.
Include 3 to 5 year olds in the identification analyses	July 1, 2020	States have the option to include this population prior to July 1, 2020.
<b>Notify LEAs and Provide TA</b>		
Notify LEAs of a determination of significant disproportionality	March 2019 to May 2019	
Provide for the review and, if appropriate, revision of policies, procedures, and practices	March 2019 to August 2019	States may want to consider using the Success Gaps tool in this work: <a href="https://ideadata.org/resource-library/57ae50ea140ba0532a8b459e/">https://ideadata.org/resource-library/57ae50ea140ba0532a8b459e/</a>
Provide technical assistance on identifying and addressing factors contributing to significant disproportionality	April 2019 to September 2019	States may want to consider using the Success Gaps tool in this work: <a href="https://ideadata.org/resource-library/57ae50ea140ba0532a8b459e/">https://ideadata.org/resource-library/57ae50ea140ba0532a8b459e/</a>

TASKS	DATES	CONSIDERATIONS
<b>Implementing Comprehensive Coordinated Early Intervening Services (CEIS)</b>		
Build a function into financial systems to track use of IDEA Part B funds for comprehensive CEIS for LEAs identified with significant disproportionality in SY 2018–2019.	July 2017 to June 2018	States using contractors may need to consider the timelines associated with their procurement processes. Some State financial and data systems may take longer to modify. In addition, consider challenges associated with tracking CEIS data for 3 to 5 year olds.
Build or modify data systems to track children ages 3–21 receiving comprehensive CEIS	July 2017 to June 2018	States using contractors may need to consider the timelines associated with their procurement processes. Some State financial and data systems may take longer to modify. In addition, consider challenges associated with tracking CEIS data for 3 to 5 year olds.
Ensure LEAs identified with significant disproportionality in SY 2018–2019 reserve and track IDEA Part B FFY funds used for comprehensive CEIS.	March 2019 and track until expended	States using contractors may need to consider the timelines associated with their procurement processes. Some State financial and data systems may take longer to modify. In addition, consider challenges associated with tracking CEIS data for 3 to 5 year olds.
Work with LEAs to plan how to implement comprehensive CEIS	April 2019 to September 2019	
Ensure LEAs are appropriately implementing comprehensive CEIS	April 2019 until funds are expended	

TASKS	DATES	CONSIDERATIONS
<b>New Reporting Requirements and Changes</b>		
Provide comment to the Department on Information Collection Request	June 2017 to August 2017	This information collection has not yet been published, but the Department anticipates that States will have an opportunity to comment on the new collection this summer.
Begin to prepare to report data based on new final Information Collection Request	September 2017	
Report State selected risk ratio thresholds, minimum cell and n-sizes, standards for reasonable progress and rationales for each.	Spring 2019	States will have the option of reporting these data prior to SY 18-19 in the Spring of 2018. States will not need to report these data in future years unless they make changes to their risk ratio thresholds, cell-sizes, n-sizes, or standards for reasonable progress.
LEAs publicly report revisions of policies, procedures, and practices	September 2019 to December 2019	

## Full Timeline Snapshot with Key Milestones

**Note:** The image below visually depicts the tasks and dates included in the table on pages 1–4.



## February 2017 through June 2018

**Note:** The Gantt chart below visually depicts the dates from February 2017 through June 2018 that are included in the table on pages 1–4.

		Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	
<b>Understanding the New Regulations</b>																			
Review new regulations and guidance	Feb 17 to April 17																		
Submit questions on the regulations to the Department	April 17 to June 17																		
Inform LEAs of relevant changes related to these new regulations	April 17 to July 17																		
<b>Set State Definition of Significant Disproportionality</b>																			
Review and analyze state significant disproportionality data to inform stakeholder discussions.	April 17 to June 17																		
Meet with stakeholders, including State Advisory Panels (SAPs), to develop risk ratio thresholds, minimum cell and n-sizes, standards for reasonable progress and the rationales for each. In addition, determine the number of years of data to be used.	June 17 to October 17																		
<b>State Revision of Policies and Procedures (PPs)</b>																			
Review and draft revisions of State PP's necessary to comply with the new regulations.	August 17 to Dec 17																		
If State PPs are amended to comply with the new regulations, conduct public hearings, provide adequate notice of the hearings, and afford an opportunity for comment from the general public, including individuals with disabilities and parents of children with disabilities	January 18 to March 18																		
<b>Implementing Comprehensive Coordinated Early Intervening Services (CEIS)</b>																			
Build a function into financial systems to track use of IDEA Part B funds for comprehensive CEIS for LEAs identified with significant disproportionality in SY 2018-2019.	July 17 to June 18																		
Build or modify data systems to track children ages 3-21 receiving comprehensive CEIS	July 17 to June 18																		
Ensure LEAs identified with significant disproportionality in SY 2018-2019 reserve and track IDEA Part B FFY funds used for comprehensive CEIS.	March 19 and track until expended																		
Work with LEAs to plan how to implement comprehensive CEIS	April 19 to September 19																		
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Report State selected risk ratio thresholds, minimum cell and n-sizes, standards for reasonable progress and rationales for each.	Spring 19																		
LEAs publicly report revisions of policies, procedures, and practices	September 19 to Dec 19																		

## July 2018 through July 2020

**Note:** The Gantt chart below visually depicts the dates from July 2018 through July 2020 that are included in the table on pages 1–4.

		Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb - June 2020	Jul-20
<b>Calculate Significant Disproportionality</b>																						
Gather necessary data and develop and implement tool to calculate risk ratios.	July 18 to November 18																					
Calculate risk ratios (or alternate risk ratios, if applicable) for LEAs	Dec 18 to March 19																					
Make annual determinations of significant disproportionality using new methodology	March 19 to May 19																					
Include 3 to 5 year olds in the identification analyses	July 1, 2020																					
<b>Notify LEAs and Provide TA</b>																						
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